



The
**MANITOBA
HISTORICAL
SOCIETY**
Est. 1879

61 Carlton St.
Winnipeg, MB
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dalnavert@mhs.mb.ca
www.mhs.mb.ca

Volunteer Application Form

POSITION: Educational Program Facilitator

The Manitoba Historical Society was founded in 1879 and is the oldest organization in western Canada devoted to the promotion and preservation of Manitoba's historical resources. Our Mandate is to encourage research and publications relating to the history of Manitoba, to promote and encourage public interest in Manitoba and Canadian History, to foster preservation of property relating to history of Manitoba, to assist in the formation of historical societies, and to work with them in furthering the objectives of the Society throughout Manitoba. The Society owns and operates Dalnavert Museum, a designated national historic site, and former home of Sir Hugh John Macdonald, son of the first Prime Minister of Canada, Sir John A. Macdonald. The Society also operates Ross House Museum, the restored home of William Ross, who was appointed postmaster in 1855 by the Council of Assiniboia and whose home served as the first post office in western Canada. The Society publishes a history journal, newsletters, offers a variety of history-related programs, sponsors various heritage and book awards, and offers lectures and historic tours.

The Manitoba Historical Society is currently seeking volunteers to facilitate the curriculum-based educational programs being offered at the Dalnavert Museum.

These programs will be offered on Wednesdays, Thursdays, and Fridays from January to June in two time slots: 10 am and 1 pm. Programs will run approximately 90 minutes in length, plus an optional lunch break. Educational Program Facilitators will be expected to:

- **engage students in active, site-specific learning**
- **provide interpretive tours of the museum**
- **deliver program lessons and activities to student groups**
- **prepare materials for program activities**
- **set up and take down tables and chairs**
- **supervise lunch break**
- **clean up after activities/lunch**

Applications may be submitted to Jennifer Bisch, Chief Program Officer and Curator via mail or email to the addresses above. Applications may also be dropped off in person during our regular operating hours listed below:

Regular Hours

Closed Monday and Tuesday
Wednesday-Friday 11am-4pm
Saturday 11am-6pm
Sunday 12pm-4pm

Summer Hours (Canada Day to Labour Day)

Closed Monday and Tuesday
Wednesday-Friday 10am-5pm
Saturday 11am-6pm
Sunday 12pm-4pm

Name:

Street:

City:

Postal Code:

Home Phone:

Alternate Phone:

Email:

What days and times are you able to volunteer? (please check all available times)

Wednesday

☐ 9:45am-1pm

☐ 12:45pm-3pm

Thursday

☐ 9:45am-1pm

☐ 12:45pm-3pm

Friday

☐ 9:45am-1pm

☐ 12:45pm-3pm

Why would you like to volunteer at the Dalnavert Museum? What skills and experiences would you like to gain from volunteering?

With this application form, please also submit:

☐ a cover letter

☐ your resume

☐ contact information for your references

Applications for this position are subject to review and applicants will be selected at the discretion of the Manitoba Historical Society. Successful applicants will be asked to provide copies of the results of their Criminal Record and Child Abuse Record Checks prior to commencing their placements. Receipts for these checks may be submitted to the Manitoba Historical Society for reimbursement.

I acknowledge that the Manitoba Historical Society, in its role as owner/operator of the Dalnavert Museum, reserves the privilege to check the references and/or conduct all other checks of potential volunteers that the Chief Program Officer/Curator and the Executive Committee deems necessary. Information contained in this application will be kept confidential.

Signature:

Date: